

# Key Insights



# MOST PLANNERS EXPECT THEIR FACE-TO-FACE EVENTS TO RESUME IN Q3 OR Q4 2021.

While the industry was hopeful for face-to-face programs to resume in Q1/Q2 2021, there is a clear shift towards the latter part of 2021 with most planners (53%) now predicting that their in-person meetings and events will resume sometime in Q3 & Q4 2021.



# HEALTH & WELL-BEING IS A TOP CONCERN FOR PLANNERS AROUND COVID-19

More planners are reporting that the general health and well-being of themselves and their family and friends is their #1 concern now, whereas fear/uncertainty, travel & government restrictions, and job security ranked higher in Q3.



# 92% BELIEVE A VACCINE IS THE MOST IMPORTANT FACTOR IN BRINGING BACK FACE-TO-FACE

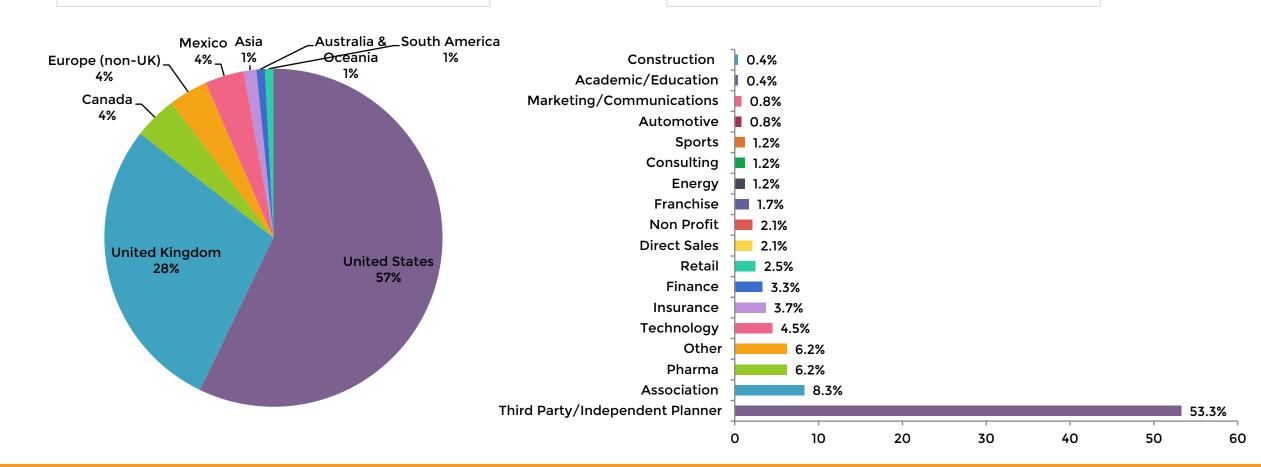
With the response increasing in popularity by 10 points between Q3 and Q4 2020, a widely available COVID-19 vaccine has become increasingly crucial for in-person meetings and events to resume in 2021.

## 242 Respondents: 93% are Planners (vs Suppliers)

Survey conducted December 3, 2020 - December 29, 2020

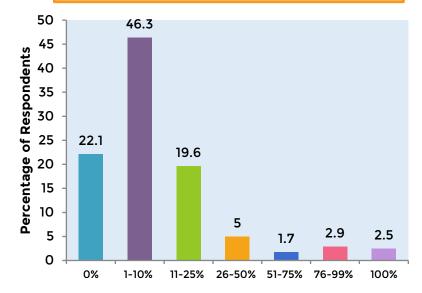
#### Country where they are based:

#### **Industries Represented:**



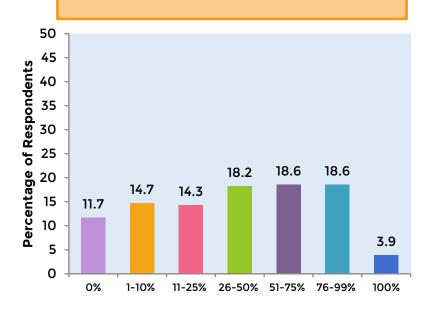
## 2020 Events - What operated & postponed?

88% say that 25% or less of their inperson events operated in 2020, with many noting they took place before the pandemic in early 2020.



Percentage of 2020 in-person events operating in 2020

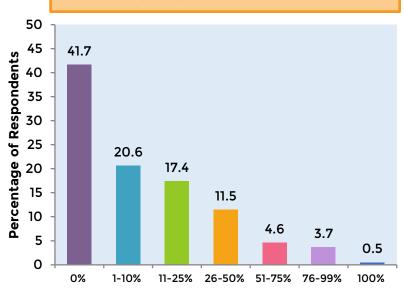
Over 88% report that either some portion or all of their in-person 2020 events have been postponed to 2021.



Percentage of 2020 in-person events postponed to 2021

The majority of planners (58%) report that either some portion or that all of their 2020 in-person events were postponed to 2022.

This metric has increased by over 10 points since Q3, indicating that as time has gone on, more in-person events are getting pushed to 2022.

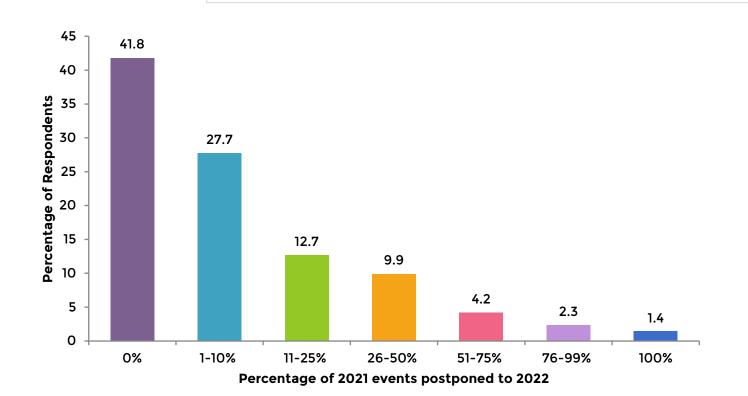


Percentage of 2020 in-person events postponed to 2022



### 2021 Events – How many are already postponed?

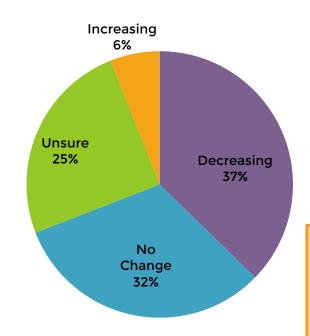
What percentage of your 2021 in-person meetings, incentives or events have already been postponed to 2022?



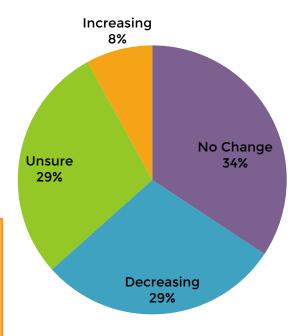
50% report that up to half of their 2021 in-person events have already been postponed to 2022.

## 2021 Budgets

Are your budgets for <u>meetings, conferences,</u> and events increasing, decreasing, or staying the same from 2020 to 2021? Are your budgets for <u>incentives</u> increasing, decreasing, or staying the same from 2020 to 2021?



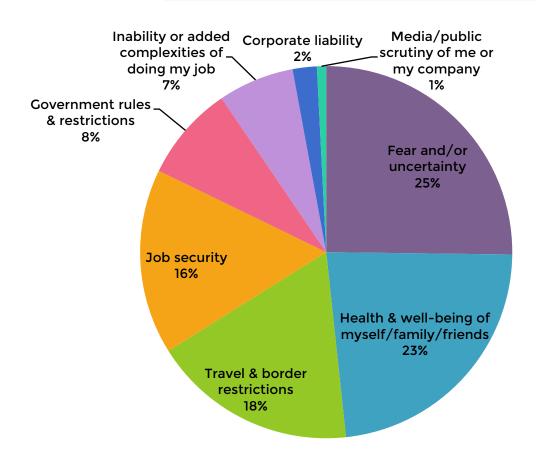
For the majority, budgets are either decreasing or staying the same in 2021.





## Industry Concerns Surrounding COVID-19

#### What part of the COVID-19 crisis is your biggest concern?

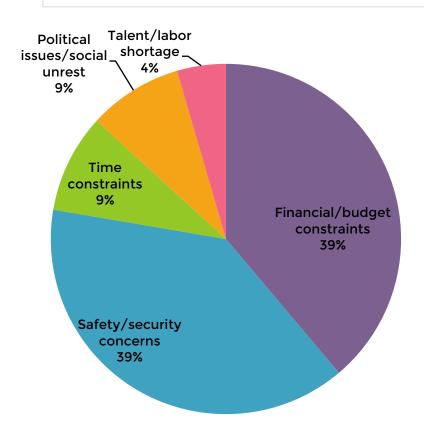


As compared to Q3 responses, general fear and uncertainty decreased by 8 points while health and well-being of myself/family/friends increased by 7 points in Q4 responses.

One potential correlation is that as COVID-19 cases rose in late 2020, health and well-being also became of greater concern to more people by the end of 2020.

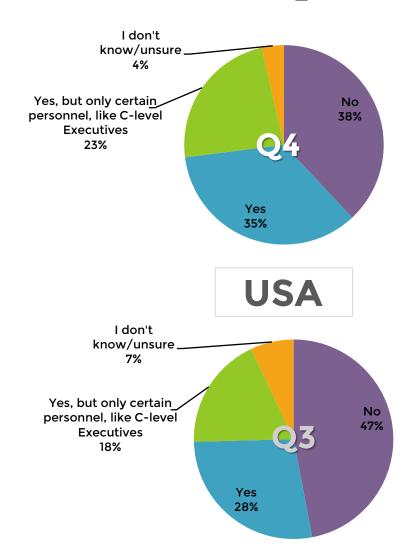
## Second Largest Industry Concern (after COVID-19)

Other than COVID-19, what is the second largest issue or challenge that you currently face within the industry?



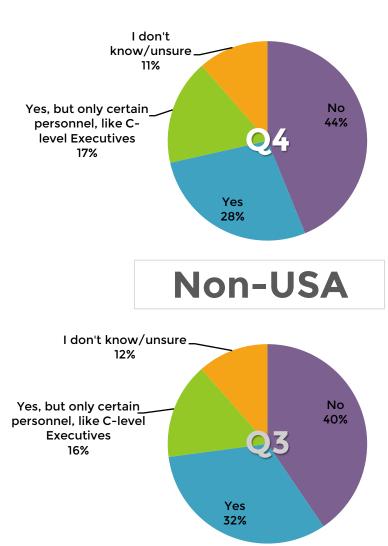
Financial and budget constraints along with safety/security concerns are the next largest concerns after COVID-19.

## Are companies allowing employees to travel?



More US companies are allowing their employees to travel than non-US companies and this has increased as compared to Q3 responses.

Non-USA companies became slightly more conservative around allowing their employees to travel.

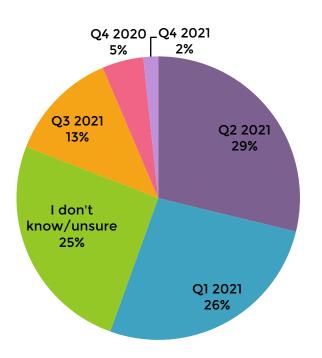




### When will employees travel again?

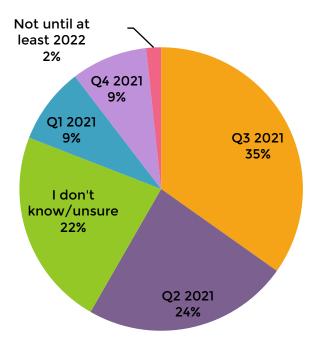
When do you predict your company will allow employees to travel again?

#### **Q3 RESPONSES**



The timeline for travel continues to pushback with most planners reporting that they predict their companies will allow travel starting in Q2 or Q3 2021.

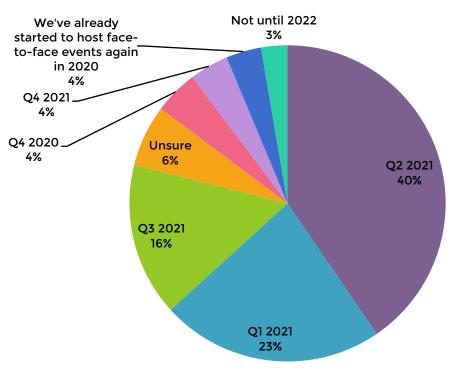
#### **Q4 RESPONSES**



### When will face-to-face events return?

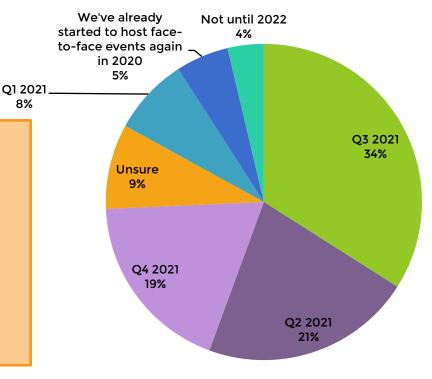
When do you predict that your company (or clients) will start to host face-to-face live events, meetings, or incentives again?\*

#### **Q3 RESPONSES**



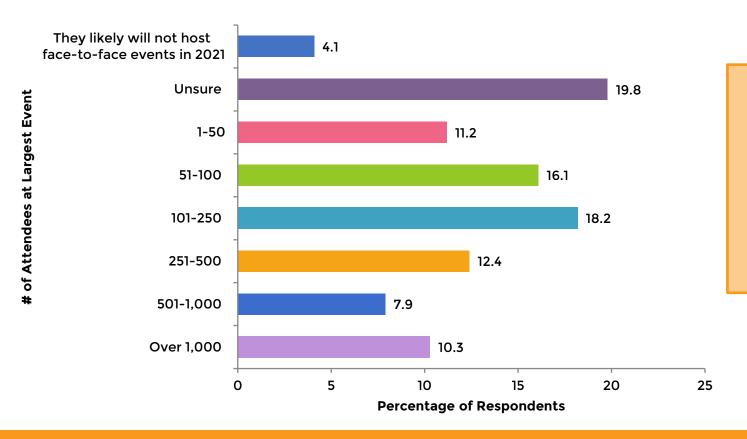
While the industry was hopeful for face-to-face programs to resume in Q1/Q2 2021, there is a clear shift towards the latter part of 2021 with most planners (53%) now predicting that their in-person meetings and events will resume sometime in Q3 & Q4 2021.

#### **Q4 RESPONSES**



### Size of face-to-face events in 2021

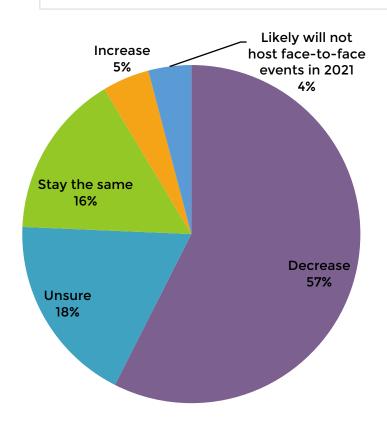
If your clients/company host face-to-face events in 2021, about how many attendees will you aim for at your largest program?



While many are still unsure about their attendee numbers, 46% are reporting that they would expect less than 250 attendees at their largest in-person event in 2021.

### Size of face-to-face events in 2021

Do you anticipate your average attendee numbers to decrease, increase or remain the same?

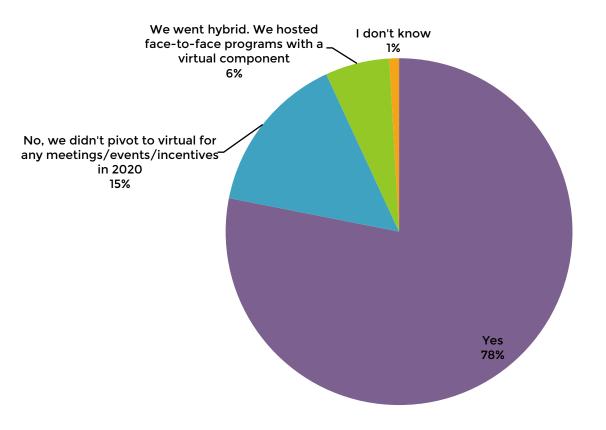


The majority (57%) are predicting average 2021 attendee numbers to decrease.

Many respondents commented that attendees may not feel comfortable traveling or attending an event, along with the potential that programs will incorporate a hybrid/virtual component.

### Virtual in 2020?

In lieu of live meetings, events, and/or incentives in 2020, did your company (or clients) host virtual meetings, events and/or incentives in place of the live event?



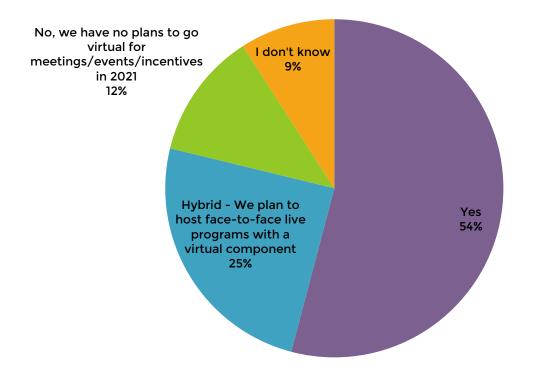
The vast majority (78%) of planners pivoted to virtual events in 2020.

The pivot to virtual in 2020 increased as the year progressed.

In Q2 2020, only 52% reported they were pivoting to virtual events. In Q3, 72% reported they were pivoting to virtual events.

### Virtual in 2021?

In lieu of live meetings, events, and/or incentives in 2021, is your company (or clients) hosting virtual meetings, events and/or incentives in place of the live event?



# The majority (54%) are moving their in-person events to virtual in 2021.

Once more, the pivot to virtual not only increased throughout 2020, but is becoming more of a long-term solution as the pandemic wears on.

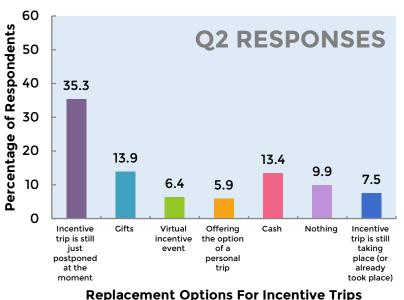
In Q2 2020, only 13% reported they were taking their programs virtual in 2021. In Q3, 30% reported they were taking their programs virtual in 2021.

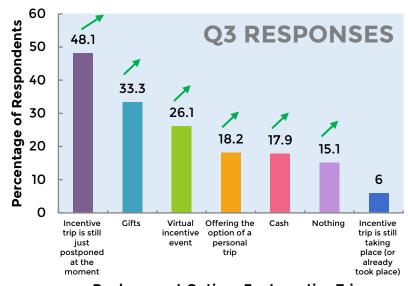
### 2020 Incentives

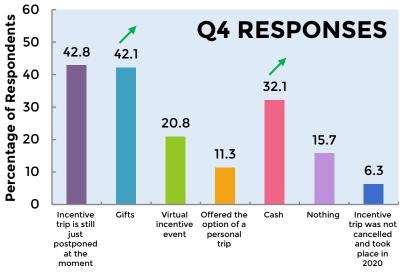
For 2020 incentive programs, what are you (or your clients) offering participants in lieu of a live incentive trip?

#### Incentive trips are largely irreplaceable.

While many incentive trips are still just postponed, as 2020 went on Gifts and Cash became increasingly popular as replacements for the incentive trip.







**Replacement Options For Incentive Trips** 

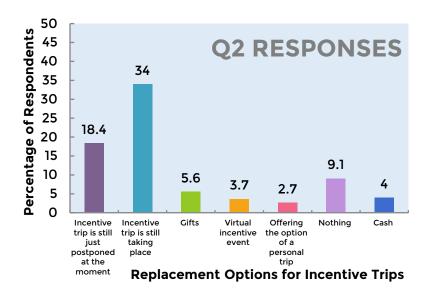
**Replacement Options For Incentive Trips** 

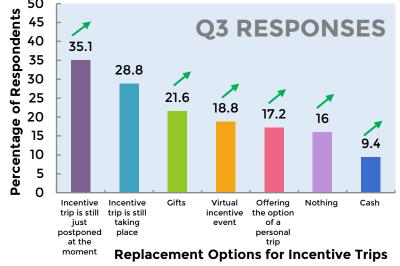
### 2021 Incentives

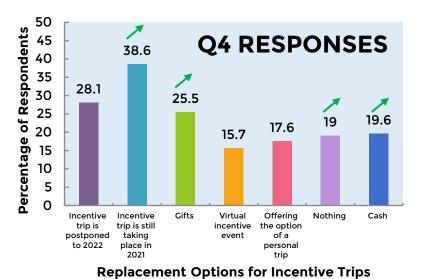
For 2021 incentive programs, what are you (or your clients) offering participants in lieu of a live incentive trip?

67% report that the incentive trip is still taking place in 2021 or 2022.

Or, offering Cash or Gifts is another popular option.







### The Future of Face-to-Face

Which of the following do you predict your company will implement for your future face-to-face programs?

#### **Q2 RESPONSES**

ANSWER	PERCENT
Hand sanitizer stations	90%
Space restrictions in meeting rooms to maintain distance between participants	79%
Plated, served or boxed meals only	67%
Reduced attendee count	61%
Only contracting hotels, venues, and event vendors with verifiable sanitation processes	60%
Virtual option for all face-to-face meetings/events	52%
Mandatory face masks for attendees	41%
Limited number of participants for tours/activities	35%
Temperature check at registration	35%
Medical/EMT personnel on staff	28%
No international travel/meetings (will stay domestic/local only)	23%
Considering ground transportation changes	11%
Private chartered flights	5%

#### **Q3 RESPONSES**

ANSWER	PERCENT
Hand sanitizer stations	93%
Space restrictions in meeting rooms to maintain distance between participants	88%
Plated, served or boxed meals only	79%
Mandatory face masks for attendees	72% (+31)
Temperature check at registration	68% (+33)
Only contracting hotels, venues, and event vendors with verifiable sanitation processes	65%
Reduced attendee count	64%
Virtual option for all face-to-face meetings/events	61%
Limited number of participants for tours/activities	44%
Considering ground transportation changes	37% (+26)
Medical/EMT personnel on staff	32%
No international travel/meetings (will stay domestic/local only)	22%
Private chartered flights	5%

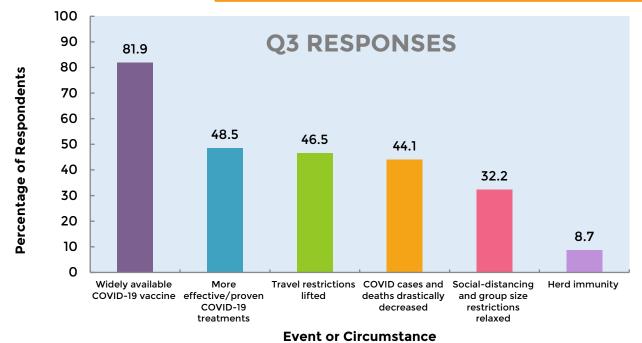
#### **Q4 RESPONSES**

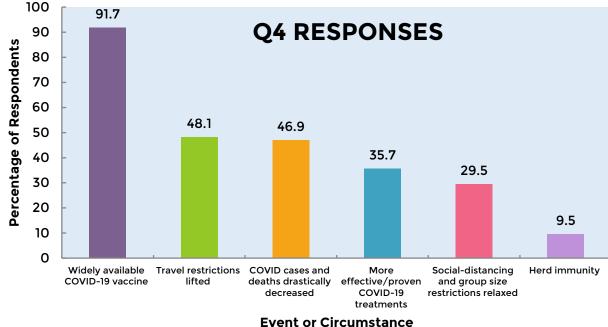
ANSWER		PERCENT
Hand sanitizer stations		87%
Space restrictions in meeting rooms to maintain distance between participants		86%
Mandatory face masks for attendees	<b>†</b>	69%
Temperature check at registration	<b>†</b>	65%
Plated, served or boxed meals only		63%
Reduced attendee count	<b>†</b>	60%
Virtual option for all face-to-face meetings/events	<b>†</b>	59%
Only contracting hotels, venues, and event vendors with verifiable sanitation processes		57%
Limited number of participants for tours/activities		38%
Considering ground transportation changes		36%
Medical/EMT personnel on staff		34%
No international travel/meetings (will stay domestic/local only)		16%
Private chartered flights		3%

## What will bring back face-to-face?

What do you anticipate will be the event or circumstance that will make your organization and/or clients more comfortable with hosting live meetings/events? (Respondents could select up to three)

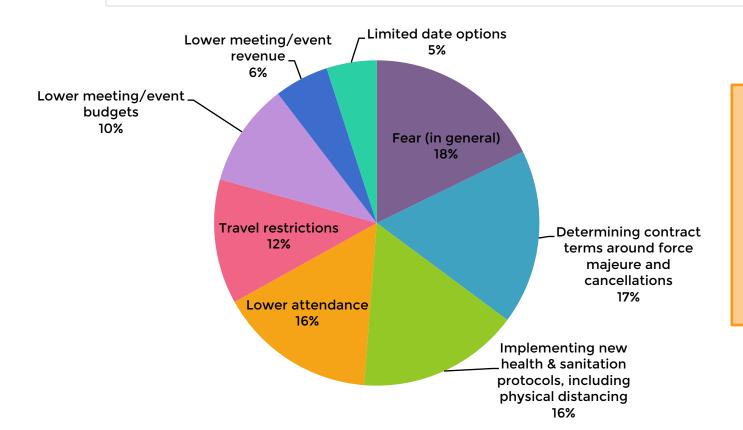
92% believe a vaccine is the most important factor in bringing back face-to-face events. This increased by 10 points between Q3 and Q4.





## Post COVID-19 Challenges

What is the #1 challenge you expect to face with your meetings, events, and incentives once travel resumes more broadly?



Fear, determining contract terms, implementing new health & sanitation protocols, and lower attendance are the top expected challenges for planners in 2021.

Lower meeting/event budgets dropped by 7 points since Q3.

